



INDIVIDUAL TENANT APPLICATION

SECTION 1

To be completed by: **Bluewood Lettings**

Agency Code: 10000

Bluewood Lettings Contact Name:

Bluewood Lettings Telephone Number:

Bluewood Lettings Contact E-mail:

Landlord Details Landlord Full Legal Name:

2nd Landlord Full Legal Name:

Landlord Address & Postcode:

.....

Rental property address Address line 1:

Address line 2:

Address line 3:

Postcode:

Tenancy details Proposed tenancy start date:

Rent Amount: £Per Month & Initial Tenancy Term

Furnished, Part-Furnished or Unfurnished

Deposit Taken (Min of 1 Months' Rent) £.....

Is the property in a good tenable state & have all the mandatory safety requirements been met? Yes / No (Delete as appropriate)

Please advise of any special notes / terms for the tenancy here:

SECTION 2 – TENANTS PERSONAL DETAILS (To be completed by the Tenant/Agent)

Personal Details Title:
Forename(s):
Surname:
Date of birth:
Mobile number
Contact details: Home number
E-mail address

Employment status Please select: Employed Self-employed Independent Means Retired

Present address Address line 1:
Address line 2:
Address line 3:
Postcode:

Time at this address: yrsmths
Status: Homeowner Renting Living with Parents
Other:

Previous addresses (if you have lived at the above address for less than 3 years) Previous address 1:

Time at this address:YrsMth

Previous address 2:

Time at this address:YrsMth

Adverse credit CCJ's / Court decrees/ IVA's: Monetary value: £

 If yes how many:

SECTION 3 – PREVIOUS LANDLORD or LETTING AGENT

Name of previous Landlord or Letting agent:

Address line 1:

Address line 2:

Address line 3:

Postcode:

Telephone number: Mobile number:

Fax number:

Email:

Tenancy start date: Current monthly rent: £.....

SECTION 4 – EMPLOYMENT DETAILS

**Current
Employment
details**

Name of company:

Address line 1:

Address line 2:

Address line 3:

Postcode:

Position held:

Employer Contact name:

Employer Tel No: Fax number:

Email:

Salary: £..... NI number:

Payroll number: Start date:

Full time/ Part time Is the position likely to change? Yes / No

**Previous
employment
details**
(if you have been
in your current
employment for
less than three
years)

Name of company:

Address line 1:

Address line 2:

Address line 3:

Postcode:

Position held:

Contact name:

Telephone number: Fax number:

Email:

Salary: £..... NI number:

Start date: End date:

Full time/ Part time
.....

**Future
employment
details**
(if current position
is due to change
in the near future)

Name of company:

Address line 1:

Address line 2:

Address line 3:

Postcode:

Position held:

Contact name:

Telephone number: Fax number:

Email:

Salary: £..... NI number:

Payroll number: Start date:

Full time/ Part time
.....

**Any other income
details**

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SECTION 5 – ACCOUNTANT / PENSION PROVIDER

**Accountant or
Pension Provider
Company details**

Name of company:

Address line 1:

Address line 2:

Postcode:

Contact name:

Telephone number: Fax number:

Email:

Annual income: £..... NI number:

SECTION 6 – DECLARATION

I hereby certify that the information provided is true and accurate and give permission for this information to be verified by third parties and disclosed as detailed above for the purpose of:

- Performing a credit search by a third party agency
- Contacting my current, previous employers and referees to confirm the details provided
- Fraud prevention, credit assessment and insurance decisions

I understand that the results of these searches will be provided to the Letting Agent and accessed again in the event of a default in my rental payments.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

I understand that providing false information may lead to early termination of any subsequent tenancy agreement.

I am happy for Bluewood Lettings / Let Alliance to contact me in respect to this application if required.

I have read and agree to be bound by the above terms.

Signature: Date:

Print name:

