

TENANCY APPLICATION FORM

Please complete this form and return to
Bluewood Letting, 52 Far Gosford Street, Coventry, CV1 5DZ Tel 02476 221222

Property Address: _____

Suggested move-in date: ____ / ____ / ____ Rent: £ _____ Bond: £ _____

Personal Details Mr/Mrs/Miss/Ms

First Name: _____ Surname: _____

Other Names: _____

Date Of Birth: _____ NI Number: _____

Daytime tel: _____ Mobile tel: _____

Email Address: _____

Current Address

_____ Post Code: _____

Time at Current Address _____ Years _____ Months

Status Furnished Tenant Unfurnished Tenant Own Home Living With Parents Other

Previous Address if less than three years at above

_____ Post Code: _____

Time At this Address _____ Years _____ Months

Marital Status: Married Single Divorced Widowed Living with partner

Will there be children living at the property Yes No If yes their ages _____

Will you smoke in the house: Yes No Do you have any pets Yes No type _____

Current Property

Was your current property: Owned Mortgaged Rented With parents, family or friends

If rented please supply your previous Landlord/ Agents Details:

Name: _____ Tel: _____

Address: _____ Mobile: _____

Post Code: _____ E-mail: _____

Next of Kin Please provide details of your next of kin, excluding spouse (e.g. parents)

Name: _____ Telephone: _____

Address: _____ Relationship to yourself: _____

Post Code: _____ Email: _____

Credit History

Have you any County Court Judgements, Court Decree, Bankruptcy or Adverse Credit Yes [] No []
If yes, please provide details.

Employment Details

Employment Type: Full Time Employed [] Part Time Employed [] Temporary/Contract [] Self Employed [] Retired []
Student [] Home Maker [] Payment In Advance [] Not Working []

Please give details of current employer

Occupation _____

Company Name _____

Address: _____

_____ Post code: _____

Start Date: _____ Gross salary (Before Tax): £_____ per week [] month [] year []

Contact name for Reference: _____

Telephone _____ Email: _____

Any Additional Sources of Income (please provide details) _____

Please bring your last three months pay slips and bank statements when you hand in this application form. These will be checked and returned to you immediately. Should you not have these please discuss with a member of staff. You will also need to bring Identification, such as passport or driving licence.

Bank Details UK Bank Account Yes [] No [] How Many Credit Cards Do You Have _____

Bank Name _____ Sort Code _____

Account Number _____ Account Name _____

Please help with our marketing by telling us what prompted you to call us about the property you wish to rent

To Let Board [] Newspaper [] Office Location [] Personal Recommendation []

Website [] (Please state which one) _____

Other [] (Please state how) _____

I hereby confirm that the information provided by me is to the best of my knowledge true. I consent to this information being verified by contacting the third parties detailed in this form. We will use the information provided to us by the third parties to make decisions about your application. Agencies I understand that the results of the findings will be forwarded to the appointed letting agent and/or Landlord and may be accessed again should I default on my rental payment or apply for a new tenancy agreement in the future. I agree that Bluewood Lettings may search the files of a Credit Referencing Agency to whom I may then apply for a copy of the information provided. I also understand that that no details of the searches will be given to me by the letting agent and/or landlord, but I may request the name and address of a credit reference agency to whom I may apply for a copy of the information provided. I understand that it is necessary that satisfactory references have been received before the move in date and although Bluewood Letting will make every effort to ensure that the references arrive in time the responsibility lies with me. I have read the information sheet entitled 'Welcome to Bluewood Letting'. The fee for application is £250.00 per property, this covers up to two people. Above this there is a charge of £125 for each additional tenant The application fee is non refundable and I understand that if the application is rejected or I withdraw you are entitled to withhold my application fee to cover the cost of processing. Upon approval of the application and prior to signing a tenancy arrangement of £150 will become payable along with the first months rent and a the security deposit.

Signed _____ Date _____